VALLEY VIEW
SECONDARY SCHOOL
Every Student Matters

CYBER SAFETY POLICY

'Keeping Children Safe in a Connected World'

STATEMENT OF INTENT

At Valley View Secondary School, everyone has the right to feel safe, included and supported. We strive to provide a positive and professional learning environment free from bullying, harassment and violence both in a physical and online environment.

Digital Learning Technologies are now very much a part of life and learning and provide an avenue for engaging and empowering our learners. However, we also need to ensure such opportunities do not place the young people in our school at risk.

At Valley View Secondary School we aim to ensure that pedagogy, infrastructure and hardware are capable of sustained success for our learners and our overall goal is to create and maintain a cyber-safety culture that is in keeping with our core values and with legislative and professional obligations.

All staff, families and students have a collective responsibility for keeping safe online.

Our weekly Wellbeing for Learning and Development program actively engages all our community in adopting the schools core values, directly linked to the child protection curriculum and our house representative's ethos. *Raymond's* **Rights and Responsibilities** unit sees students covering the topics of ***bullying***, ***rights in relationships*** and ***student's rights online,*** and more specifically 'online abuse', 'abuse using mobile phones', 'sexting' and 'cyber safety and the law'.

At Valley View Secondary School, all classes regularly discuss online issues when they arise as well as sharing online resources to help keep our students safe.

RESPONSIBILITIES

In matters relating to cyber-safety, Valley View Secondary School will;

- Ensure user agreements are in place and signed for all students (ICT Acceptable User Policy)
- Ensure students use the Internet in a safe and considerate manner
- Provide relevant education for the students and the wider school community regarding Cyber Safety
- Make sure that students and staff are aware of the importance of ICT security and safety, and how to react properly and deal with ICT security incidents and weaknesses
- Address any forms of cyber bullying or misuse and issue appropriate consequences
- Providing information about cyber safety on the School's website
- Provide support for parents and students experiencing Cyber Safety issues
- Implementation of Policies which address staff and student well-being
- Report to SAPOL and the esafety commission if cyber behaviour is suspected to be an e-crime
- Make a mandatory notification if they suspect child abuse and neglect as required by law.

Valley View Secondary School community will;

- Respect the rights and safety of others in their use of technology
- Follow directions and procedures from staff regarding Cyber Safety
- Conduct themselves in a manner reflecting the values of the school
- Refrain from any misuse, especially that which gives rise to allegations of bullying, harm to others or attacks on reputation
- Refrain from uploading any content related to the School onto the internet including but not limited to: posting images of the School logo, teachers, uniforms or buildings
- Refrain from any usage that would bring the school into disrepute, including usage for personal financial gain
- Follow the copyright and licensing laws with respect to software, information and other material retrieved from or published on the Internet
- Refrain from accessing files, information systems, communications, devices or resources without permission
- Avoid using non-approved file sharing technologies, non-educational related audio or visual and downloading or sharing non-educational material.

Valley View Secondary School families will;

- Work in partnership with the school when the school is addressing misuse or Cyber-bullying
- Supervise and manage the students use of technology out of hours and at home
- Respond to misuse occurring at home, assisted by support from the School as appropriate.

BREACHES OF THIS POLICY

Serious school- imposed disciplines will result from breaches of this policy.

There may also be penalties imposed by law should a criminal offence be committed by misuse or Cyber-bullying.

Student consequences may include:

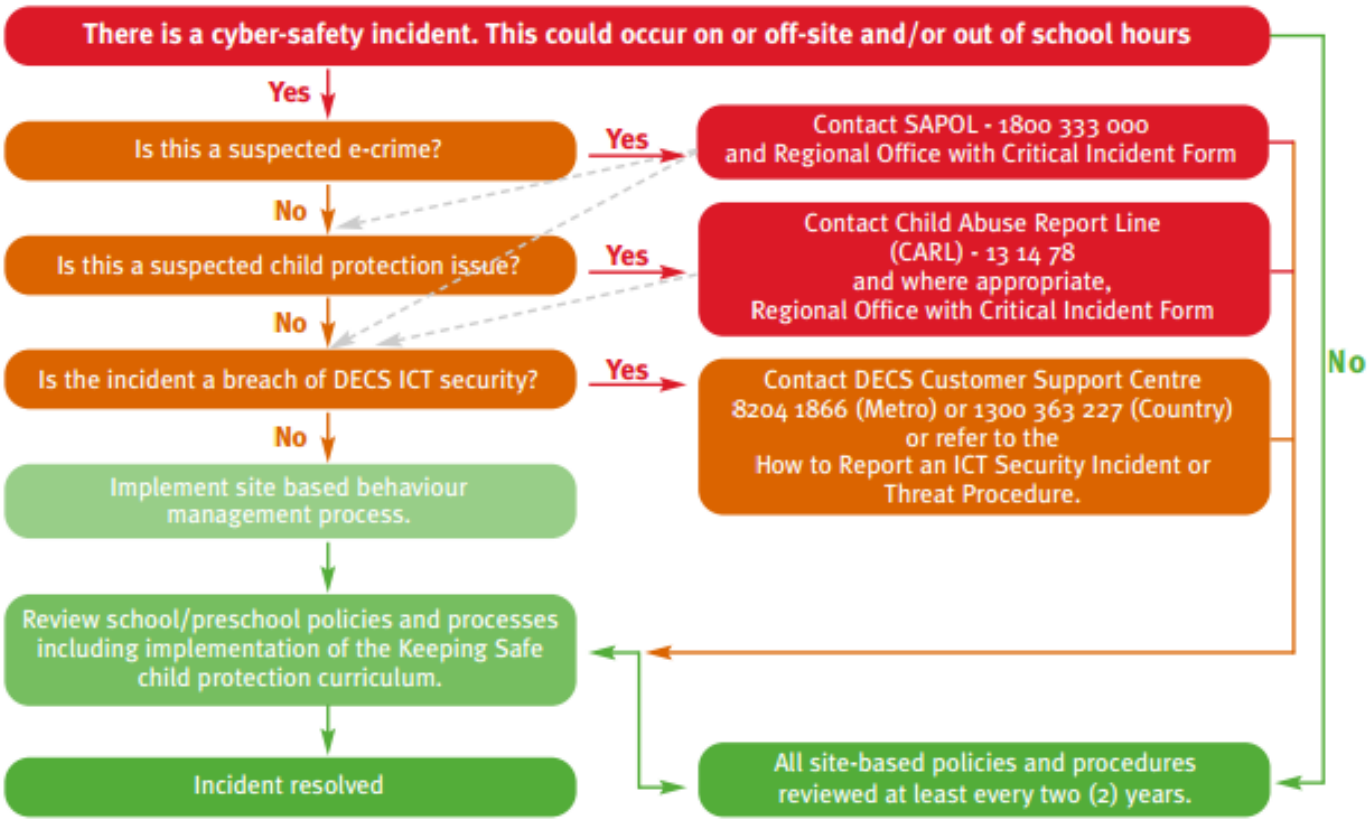
- Investigation
- Suspension
- Reporting to state authorities
- Exclusion

Breaches by Staff may include:

- Investigation by line manager
- Formal disciplinary action *if* warranted

CYBER SAFETY INCIDENT PROCEDURE

This flow chart, taken from The Department of Educations 'Cyber-Safety: Keeping Children Safe in A Connected World' is a way to report cyber incidents to the police.



HELPFUL LINKS AND RESOURCES

https://crimestoppers.com.au/campaign/esafety/

https://www.esafety.gov.au/

https://www.lifeeducation.org.au/parents/cybersafety-for-parents-vodcasts

https://kidshelpline.com.au/teens/issues/bullying

https://healthyfamilies.beyondblue.org.au/age-13/raising-resilient-young-people/bullying-and-cyberbullying

Facebook Privacy and Safety Help: https://www.facebook.com/help/325807937506242

Instagram Privacy and Safety Help: https://help.instagram.com/

Twitter Privacy and Safety Help: https://support.twitter.com/articles/14016

Tik Tok Privacy and Safety Help: http://support.tiktok.com/article-categories/privacy-safety/