

20 July 2021



V A L L E Y V I E W
S E C O N D A R Y S C H O O L
— Every Student Matters —

 240 Wright Rd Para Vista SA 5093
 www.valleyview.sa.edu.au
 (08) 8360 6111
 dl.1184.info@schools.sa.edu.au

Dear Parent

RE: PROTOCOLS AND PROCESSES FOR LEARNING AT HOME

Dear parent/caregiver

Today the Premier announced a 7-day state-wide lockdown commencing Tuesday 20 July at 6.00pm.

Only children of essential workers and vulnerable children will be able to attend school.

A skeleton staff will provide supervision but not a learning program for tomorrow. Students are expected to check DayMap for instructions and be prepared for on-line learning as of Thursday 22 July. If your child needs to attend, we will be here for them.

All students have been asked to take home school laptops/devices, books and anything else they need to continue their learning from home.

More information on learning programs will be provided later this week, as we work our way through the new COVID-19 Directions.

All South Australians are making sacrifices to ensure our community remains as safe as possible. We appreciate that this is a significant undertaking for you and your family. Your child's teacher, our support staff and I are here to support you where we can.

To support your child to learn from home, this letter provides information to assist you as parents and caregivers in creating an appropriate home learning environment.

Learning at home means that teaching and learning will be delivered on-line. Therefore, students will require access to a laptop/tablet/PC and internet access.

If your child does not have access to either a laptop/tablet/PC or the internet, please contact the school so that we can make alternative arrangements.

Students will need to use their LearnLink email and password to access all Microsoft Teams and email communications. **If your child does not know their password they will need to contact the school on 8360 6111 or email dl.1184.ictadmin@schools.sa.edu.au to request that their password be reset.**



Technology

At Valley View Secondary School, we are delivering on-line learning through a variety of digital platforms. Teachers are encouraged to access the technology that best meets the needs of students and the delivery of content through their learning area.

Learning may be delivered via:

- DayMap: <https://www.valleyview.sa.edu.au/portal-links/>
- Microsoft Teams: <https://www.office.com/> (accessible via students' LearnLink Accounts)
- Zoom Video Conferencing: <https://zoom.us/about/>
- MS Teams video conferencing
- ClickView: <https://www.clickview.com.au/> (accessible via students' LearnLink Accounts)
- LearnLink Email

ICT support will be provided:

- via email dl.1184.ictadmin@schools.sa.edu.au

Creating a home learning environment with a dedicated space for study

Your child may already have a dedicated space to do their homework, however this space may not be suitable for on-line learning over an extended period of time.

A space/location for extended learning is best if it is a public/family space, and preferably not in a bedroom. It should be a quiet place where you or another adult is able to monitor your child's learning as much as possible.

In addition to a space, your child may require:

- a suitable desk or table to work at with an adjustable chair
- access to materials (stationery, work books) and technology
- clear and open space without any tripping hazards and away from distractions
- adequate lighting, monitoring of room temperature and nearby noise levels

Establishing a Schedule

Routines are important to enable your child to feel connected to the school community, remain motivated, maintain wellbeing and experience learning success. We therefore suggest that students:

1. Continue to wear school uniform
2. Begin and finish home study at the established times
3. Work from the designated timetable
4. Schedule breaks and opportunities for exercise
5. Include regular breaks for no-technology times and make a dedicated time in the evening to be technology-free to support their health and wellbeing.

Please see attached VVSS On-Line Learning Timetable



Student Behaviour Expectations

For online lessons students are expected to abide by the following VVSS policies and processes:

- Behaviour Management Policy and Process
- Bullying and Harassment Policy
- Mobile Phone Policy
- Cyber Safety Policy

All VVSS policies can be found at <https://www.valleyview.sa.edu.au/about-us/school-context-policies/>

Any breach of local policies and processes may result in normal suspension and/or exclusion processes. In addition to the above, general school rules apply. For example:

- attendance and punctuality eg joining lessons on time
- actively participating in group discussions/collaboration
- asking for support and help when needed
- completing tasks and homework on time

Students behaving inappropriately online will be removed from the live forums and parents/caregivers will be contacted as required.

Further information about online learning and extra tips and advice can be found on our website under <https://www.valleyview.sa.edu.au/learning/online-learning/>

Link to our on-line learning booklet can be found at <https://www.valleyview.sa.edu.au/wp-content/uploads/2021/07/VVSS-ONLINE-LEARNING-GUIDE-FOR-STUDENTS-AND-FAMILIES-20072021.pdf>

Should you wish to speak with someone about any aspect of this letter, please email the school on 8360 6111 or email dl.1184.admin@schools.sa.edu.au.

Kind Regards



Yvette Swaalf
Principal

