

THIS IS NOT AN OFFER OF ENROLMENT AT VALLEY VIEW SECONDARY SCHOOL

Families who reside permanently within the Valley View Secondary School zone and outside of the zone are invited to complete this form.

Selection will be based on:

- Places available at Valley View Secondary School and, in the curriculum, areas required
- Information provided in the Registration of Interest for Enrolment Form
- Successful completion at the previous year level in current school
- Recommendation from current school
- The provision of a suitable pathway at Valley View Secondary School
- An interview of prospective students

Supporting Documentation – *please note this documentation is compulsory.*

Please attach the following documents to the Registration of Interest Enrolment form:

- Proof of address – eg gas, electricity, council rates
- Most recent 2 school reports
- Previous School Student ID Card (where available)
- Passport/VISA/DECD Letter (if applicable and for 457 Visa holders)
- Proof of age – eg Birth Certificate/Extract
- Proof of guardianship (if not birth parents) / relevant court orders and documentation

Please note that all supporting documents need to be submitted to the enrolling officer with the Registration of Interest for the process your application to proceed.

Once this form and all relevant documents have been received, the applicant will receive an email **within 7 business days** with an outcome of the application.

If the application is successful:

- An enrolment meeting will be scheduled with relevant parties.
- All enrolment meetings are held on a Thursday (except in special circumstances)
- All relevant enrolment paperwork needs to be completed and submitted before Friday, prior to commencement date.
- All new enrolments will commence their first day of school on a Wednesday (except in special circumstances)

Failure to meet these requirements will result in a delay of the student enrolment for another week.

Date of application

Parent / Guardian 1 Information

First Name

Surname

Relationship to student

Phone Number

Email Address

Residential Address

Parent / Guardian 2 Information

First Name

Surname

Relationship to student

Phone Number

Email Address

Residential Address

Student Information

First Name

Surname

Preferred Name

Date of Birth

Age

Gender

Current Year Level

Residential Address

Does the student have Australian Residency

If no what Visa Subclass do they have

Is the student Aboriginal or Torres Strait Islander?

Does the student speak another language at home?

Is the student under Guardianship?

Is the student currently attending school?

Current school

School Contact Person

If your student is not currently attending school, please provide reason:

Reason for Registration of Interest of Enrolment at Valley View Secondary School?
How did you hear about Valley View Secondary School?

List of subjects wanting to study at Valley View Secondary School

Any learning needs / behaviour concerns or medical requirements?

Do you know other students at Valley View Secondary School?

Any other information / comments

Acknowledgement

I am aware that this is not an offer of Enrolment at Valley View Secondary School
I have supplied all supporting documentation as outlined on page 1
I understand the timeframes associated with the processing and commencement of
enrolment at Valley View Secondary School

Parent / Guardian 1

Parent / Guardian 2

Signature

Signature

Office Use Only

Received by

Form of Submission